17th JUDICIAL CIRCUIT KENT COUNTY	PRE-TRIAL SCHEDULE	CASE NO.
Court address: 180 Ottawa NW, Grand Rapids, MI 49503		**Court telephone no.** (616)632-5480

Plaintiff name (s)		Defendant name(s)
	V	
Plaintiff's attorney, bar no., address, and telephone no.		Defendant's attorney, bar no., address, and telephone no.

The parties have conferred and request that the Court set the following deadlines, realizing that the Court reserves the right to set deadlines that are different from those selected by the parties:

PLEADINGS

The pleadings: ☐ are satisfactory. or ☐ will be amended within _____ days.

JURY TRIAL

The case will be tried by: ☐ a jury. or ☐ the Court, without a jury.

DISCOVERY

Discovery will be completed within ____ days. [If the period for discovery exceeds 180 days, the need for extended discovery is explained in a letter attached to this form.]

EXPERTS

Plaintiff(s) will disclose any experts within _____ days and Defendant(s) will disclose any experts within _____ days.

ADR

The parties request that the following ADR be ordered for this case:

☐ **Binding arbitration** to be held in the month of _____, 20___, by an arbitrator selected by the parties.

☐ **Mediation** under MCR 2.411 (facilitative mediation) scheduled to be held:

- ☐ immediately.
- ☐ in the month of _____, after some discovery.
- ☐ after discovery closes.

Mediation to be conducted by _____ (mediator selected by parties) or by a mediator to be selected by:

- ☐ the parties, within 14 days of entry of the Scheduling Order.
- ☐ the ADR Clerk of the Court.

If the parties fail to notify the ADR Clerk of their designated mediator in writing within 14 days of the date of the Scheduling Order, the ADR Clerk will select a mediator at random from the Court's list of approved mediators.

☐ **Other:** _____

☐ **None of the above.** None of the above types of ADR would be appropriate for the reasons stated in the letter attached to this form. (The Court reserves the right to order mediation and will order case evaluation, where appropriate, absent compelling reasons to the contrary demonstrated by the parties.)

Notice: **MCR 2.403 Case Evaluation** will be scheduled by the ADR Clerk in all appropriate cases which remain unresolved at the close of discovery.

ELECTRONIC DISCOVERY

Pursuant to MCR 2.401(B)(1)(d) and 2.401(B)(2)(c):

☐ Provisions concerning the discovery, preservation, or claims of privilege of electronically stored information are necessary. The parties request the attached stipulated provisions be included in the Scheduling Order.

☐ Parties do not anticipate the need for provisions concerning discovery, preservation, or claims of privilege of electronically stored information.

Dated: _____
Plaintiff or Plaintiff's Attorney(s):

_____

_____

Dated: _____
Defendant or Defendant's Attorney(s):

_____

_____